

9. APPOINTMENTS TO MEMBER REPRESENTATIVE ROLES (A.111/RMM/JS)

Purpose of the report

1. This report asks Members to agree and make appointments to the Member Representative roles until the Annual meeting in July 2017.

Key issues

- The current Member Representative roles, set out in Appendix 1, were agreed by the Authority to support the themes of the National Park Management Plan (NPMP) and with additional roles to support Asset Management, Planning Enforcement and Member Learning and Development.
- Following a discussion of the Member Representative roles at a meeting of the Strategic Advisory Group the Chair and Deputy Chair of the Authority have agreed that the current roles will continue for the next 12 months but that the roles be monitored and reviewed before the next Annual meeting in July 2017.

Recommendations

2.
 1. **That appointments are made to each Member Representative role as set out in Appendix 1 until the Annual meeting in July 2017.**
 2. **That the Member Representative roles are monitored during the next 12 months and reviewed before the Annual meeting in July 2017.**
 3. **That travel and subsistence allowances are payable for approved duties as guided by Appendix 2.**
 4. **To ask Members appointed to Member Representative roles to produce a short annual report on activities, as appropriate, to be circulated in June 2017 as part of preparations for the 2017 Annual meeting.**

How does this contribute to our policies and legal obligations?

3. The Member Representative role provides an avenue for increased Member involvement externally and internally working with staff to achieve NPMP and National Park Authority outcomes and priorities.

Background

4. The current Member Representative roles, set out in Appendix 1, were agreed by the Authority to support the themes of the NPMP and with additional roles to support Asset Management, Planning Enforcement and Member Learning and Development.
5. At its meeting on 5 February 2016 the Strategic Advisory Group considered whether the focus of the existing Member Representative Roles should be reviewed in light of the new Corporate Strategy, approved by the Authority in December 2015. Then at its meeting on 20 May 2016 the Advisory Group also considered feedback from the current Member Representatives regarding their roles to give a steer to the Leadership Team on the future of the roles.
6. The Strategic Advisory Group gave the following steer:
 - The current arrangements should remain in principle but the current nine Member Representative roles linked to the NPMP should be rationalised and

redefined (eg to 6) in consultation with the Chair and Deputy Chair.

- All Members have an external advocacy role.
- There is a case for using the Member Representative role as a sounding board within the Authority Membership.
- Member Representatives provide a means of valuable interaction with officers, offering advice when asked.
- The mechanism whereby Member Representatives report back to the Membership needs improvement.
- The criteria and guidance for allowance claims and approved duties need clarification in respect of the Member Representative role, to be included in the role description. This has been included in Appendix 2 and all amendments to the role description made following the steer from the Advisory Group are shown in Appendix 2 as track changes.
- Lead Officers need to be identified for each role (that lead officer may need to bring other staff into discussions)
- There should not be a lot of officer effort put into making what are in effect minor amends.

7. Following the Advisory Group meeting on 20 May the Chair and Deputy Chair of the Authority agreed that the current Member Representative roles would continue for another 12 months as there had been insufficient time for a qualitative discussion on how to redefine. They also agreed that the effectiveness of the roles should be monitored with a view to reviewing before the next Annual meeting in July 2017.
8. Appointments to the Member Representative roles are subject to the agreed appointment principles and as such the Appointments Process Panel invited all Members to express an interest in being appointed to the roles and those received are included in Appendix 1.

Proposals

9. It is proposed that Members are appointed to the currently agreed Member Representative roles set out in Appendix 1.
10. Following the request for expressions of interest none were received for the following Member Representative roles:
 - Climate Change
 - Promoting Understanding
 - Recreation
11. At the time of writing the report one expression of interest had been received for the Asset Management, Biodiversity, Economy, Landscape, Member Learning and Development, Planning Enforcement and Tourism roles. If no further nominations are received at the meeting these can be agreed as proposed. However for the Cultural Heritage role two expressions of interest have been received. When more than one Member is standing for a Member Representative role the mode of voting shall be by a show of hands or alternatively, if the Authority so determines, the voting may take place by a ballot.
12. For the People and Communities role two Members have expressed an interest in being appointed as a Member Representative, however in the past two Members have shared the role. As this arrangement has worked well in the past the Authority is asked to use this approach again. If no further nominations are received at the meeting these can be agreed as proposed.

Are there any corporate implications members should be concerned about?

13. **Financial:** It is proposed that Members may claim travel and subsistence for attendance at meetings with the lead officer. These costs will be covered by the existing 2016/17 budget provision.
14. **Risk Management:** There are no apparent risks. Members have the opportunity to seek appointments to all the available positions.
15. **Sustainability:** None.
16. **Background papers** (not previously published) – None

Appendices -

Appendix 1 – Details of current Member Representative Roles, current appointments, expressions of interest and Lead Officers.

Appendix 2 – Member Representative Generic Role

Report Author, Job Title and Publication Date

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